

Priority Housing Project List

APPLICATION FOR SUPPORT



greater victoria
coalition to end
homelessness
hope has found a home

To: Don Elliott, Housing Development Coordinator
The Greater Victoria Coalition To End Homelessness
941 Pandora Ave., Victoria, BC, V8W 3P4

For Internal Use Only

Date Received: / /
 d / m / y

Email: delliott@victoriahomelessness.ca
Phone: (250) 415-1717

Applicant Information

Name of Society: _____
Mailing Address: _____
Telephone: _____
Date of Incorporation: _____ Fax: _____
Canada Revenue Agency charity number: _____

Contact Person 1: _____ Title: _____
Email: _____
Phone: _____

Contact Person 2: _____ Title: _____
Email: _____
Phone: _____

1. Proposal Summary

Affordable Housing: Number of Units: _____
Supportive Housing: Number of Units: _____
Other (Please Specify): _____ Number of Units: _____

Development Address: _____

1.1. Target Clientele

Please indicate the client group(s) to be served, e.g. seniors, women in transition, Aboriginal, persons with mental illness, etc. Include a mention of how the tenants will be selected.

1.2. Please provide a brief overview of the development proposal including the following (if applicable): housing concept, vision, goals, and any additional comments that provide context and/or background.

2. Society Capacity & Project Support

2.1. Please briefly summarize the Society's experience by listing the number of units of any housing owned or managed by the Society as well as any services that are offered.

Total Number of Existing Units Owned/Managed: _____

Please provide a brief description of the type of units owned/operated, e.g. affordable, supportive, scattered site, etc.

Total Number of Programs Offered: _____

Please provide a brief description of the type of programs offered as well as a mention of the target populations for the offered programs.

2.2. Does the Society have a formal relationship with any community group(s)? For example, a provision in the by-laws requiring membership by some directors in a 'parent' organization? Describe if 'yes'.

2.3. Does the Society have a historical relationship with any community group(s)? For example, was the Society founded by a service club, etc.? Describe if 'yes'.

2.4. Does the Society have a fund-raising committee, branch, or a relationship with a foundation? Describe if 'yes'.

2.5. Please provide a brief overview of any working relationships that the Society has with groups or organizations that are active locally. This could include local, provincial, or national organizations that provide services related to the proposal within Greater Victoria.

2.6 Please provide a mention of any neighbourhood and/or community support for the proposed development. Formal Letters of Support may be attached as an appendix to this application.

3. Development Concept

3.1. Please describe how the project location is complementary to the proposed development. For example, is the development close to health, employment, transportation, educational or commercial opportunities, etc. that may be required by the proposed tenant group?

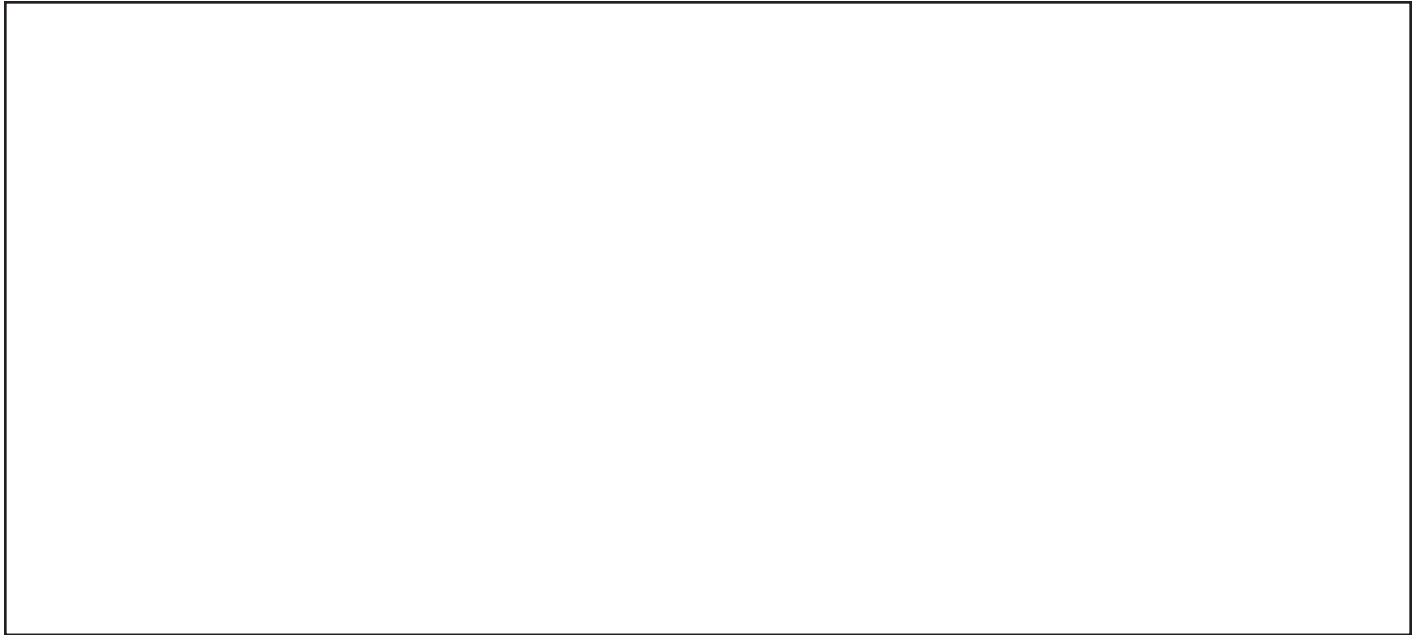
3.2. Please briefly describe how the proposed development is compatible with the surrounding neighbourhood. This could include comments about how this proposed development could contribute to the neighbourhood fabric and physical landscape.

3.3. Given the client population under Section 1.1. please briefly illustrate how the proposed development will effectively meet the needs of the client population and how this success will be measured. This could include a discussion of cost, layout, unit tenure, etc. Any mention of support services should be included under Section 6.

4. Project Business Case

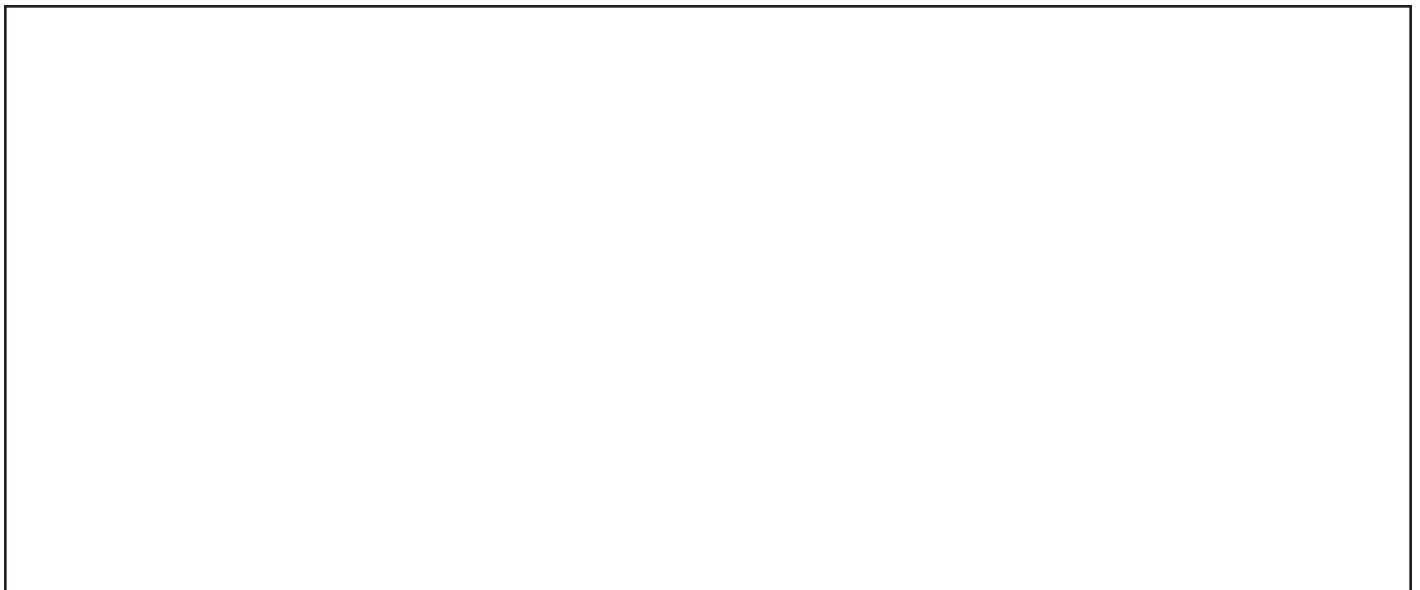
4.1. Please provide a business case for targeting the tenants the Society wishes to serve. This would typically include: the geographic area the Society wishes to serve (catchment area), the number of people the society wishes to serve within the catchment area, income data of the client population, how the proposed rent and services area affordable in comparison to the tenant's income and the local market.

The Society can provide the necessary documents demonstrating: Need and Demand, Feasibility Study, Business Plan including a Capital and Operating budget as an appendix to this application.



4.2. Housing Concept

Applicants are encouraged to include any concept drawings that provide an overview of the development concept as an appendix to this application. Alternatively, the Society can describe the development including the common features of the proposal and provide details on the unit design/layout and the overall composition of unit typology.



5. Development Schedule

When is the expected construction start date?

____/____/____
d / m / y

When is the expected occupancy date?

____/____/____
d / m / y

If available, please include a comprehensive development schedule as an appendix to this application.

End of application for affordable housing. If the proposed development includes supports for residents please complete Section 6.

6. Support Services

6.1. Does the Society have any relationships to other agencies that assist in the provision of client supports? Please briefly describe if 'yes'.

6.2. Does the applicant have demonstrated experience in providing support services? Please describe if 'yes'.

6.3. Does the Society have the capacity to provide culturally appropriate services? Please describe if 'yes'.

6.4. Does the Society have the ability to provide support services for tenants without ongoing subsidy? For example, is there the financial capacity to provide supports to clients in the event that organizations such as Island Health, BC Housing, etc. are unable to commit to an ongoing operating contribution?

6.5. Please describe the type of support services being offered and the length of time such supports services may be required on-site including a brief mention of if and how such support services could be phased out or phased in depending on the needs of the tenant.

6.6. Please ensure that support services are included within the housing operating budget under Section 4.1.

End of application for supportive housing.