

# CO-OP STUDENT OPPORTUNITY



**LOCATION:** Victoria, BC  
**WAGE:** \$20.50 per hour (2018 Living Wage)  
**TERM:** July 3 – October 31, 2018 (Total of 420 hours, with flexible scheduling)

## OVERVIEW

The Greater Victoria Coalition to End Homelessness (the Coalition) is a non-profit society committed to ending homelessness in Greater Victoria. The Coalition was formed in 2008 and consists of more than 30 stakeholder organizations, including all levels of government.

The Coalition is a backbone organization dedicated to coordinating a system-wide response to homelessness. The Coalition establishes the vision and strategy, supports coordinated activities, establishes shared measurement indicators, builds public will, advances policy, educates community, and mobilizes funding. These activities support a region-wide, coordinated response to homelessness and ensure this collective effort maintains momentum and results.

## POSITION SUMMARY

The Coalition is seeking a dynamic and engaging Co-op student to be part of a team dedicated to addressing the needs of individuals experiencing homelessness. This individual will report to the Manager of Community Development and will support the work of other staff as requested.

In this role, the student will

- Collect research, compile literature reviews, and analyze data relating to Coalition reports and publications;
- Author and design portions of reports related to Coalition activities/initiatives;
- Develop social media and website content;
- Support major event planning, logistics and reporting, and
- Related assignments.

The student may have the opportunity to contribute to the following Coalition projects and initiatives: Annual General Meeting, Peer Housing Support Project, Coalition Community Plan, Street Survival Guide, annual member survey, review of sector workforce burnout and others.

## EDUCATION, TRAINING & EXPERIENCE

Qualifications include post-secondary course work in communications, psychology, public relations, marketing or information technology, plus some skill and knowledge in one or more of these fields. Experience working or volunteering with people experiencing homelessness or other vulnerable populations will be considered an asset. At the end of the work term the student will have a portfolio of work for future reference and an employer reference should the student request.

**Application deadline: May 31, 2018**

**Please submit your resume and cover letter via email to**

Greater Victoria Coalition to End Homelessness  
1125 Pembroke Street, Victoria BC V8T 1J3  
[admin@victoriahomelessness.ca](mailto:admin@victoriahomelessness.ca)