

## EMPLOYMENT OPPORTUNITY

**Job Title: Youth Supportive Housing Site Manager**

**LOCATION:** Hostel Location - Victoria, BC

**SALARY:** \$30.00 - \$37.00 per hour

**TERM:** Temporary Full Time to March 31, 2021, with possible extension.



greater victoria  
coalition to end  
homelessness  
hope has found a home

### OVERVIEW

#### Who We Are

The Greater Victoria Coalition to End Homelessness (GVCEH) is a non-profit society committed to addressing homelessness in Victoria. The GVCEH was formed in 2008 and includes over 40 stakeholder organizations such as service providers, non-profit organizations, government, businesses, postsecondary institutions, and people with a lived experience of homelessness.

The GVCEH is the backbone organization dedicated to coordinating various dimensions and collaborators within a system-wide response to a range of issues related to homelessness. The GVCEH establishes the vision and strategy, supports coordinated activities, establishes shared measurements, builds public will, advances policy and mobilizes funding. These activities support a region-wide, coordinated response to homelessness.

#### Who You Are

You seek meaningful, complex work in a fast-paced, dynamic environment surrounded by experienced professionals passionate about social equality, youth, housing and homelessness. You are process and values-driven thriving in a collaborative environment where diverse stakeholders work toward a common goal.

#### Why Choose Us

- Growth Opportunities – We are supportive of ongoing professional development.
- Competitive salary and benefits package.
- Collaborative and Inclusive Work Environment – We work together.
- Great Location – The Youth Hostel is located in downtown Victoria

### Job Summary

1. Bridge relationships and support collaboration within the building space.
2. Reporting to designated management / leadership of GVCEH, oversee the housing operation and budget, including the maintenance of the physical building.
3. Collaborate with youth team in the development and implementation of youth support housing model according of Participatory Action Research principles and approaches.
4. Provide support for the coordination of support services, employment services and social enterprise initiative.
5. Participate in art and physical activity programs alongside youth.
6. Assist support staff in working with challenging behaviours, mood disorders, neurodevelopmental disorders, brain injured individuals.

## EDUCATION, TRAINING & EXPERIENCE

### **EDUCATION AND TRAINING**

- Post-secondary education in field related to Social Sciences, Mental Health and Addictions, Education, Healthcare, Social Work, or Child and Youth Care.
- Training in first aid – or willing to take training within the first two months.
- Training/certificate in FoodSafe, Nonviolent Crisis Intervention, Mental Health First Aid an asset.
- Class 5 drivers license preferred.

### **EXPERIENCE**

#### **Required:**

- Expertise in housing operations, ideally working within supportive housing, drop in or shelter settings.
- Experience working within legal, health or government systems.
- Preference given to those personally affected by homelessness, mental health and substance use and/or trauma who are willing to reflect on these experiences.

#### **Must meet some or all of the following:**

- Experience working with street communities and in high-stress work environments. Examples include paramedic, firefighter, emergency services, hospitality
- Experience with the local housing and service providers and recreation.
- Experience in teaching or coaching social skills and activities of daily life.
- Experience in discussing stigmatized subjects with youth.

#### **Must possess some or all of the following competencies:**

- Knowledge of sexual health, social/life skills, mental health disorders and mental wellness, substance use/addictions, harm reduction, safety, disabilities, respect of cultural and religious customs.
- Knowledge of local services and service providers in the Greater Victoria area.

## GENERAL REQUIREMENTS

- This position requires flexibility regarding hours, as some meetings may occur after normal working hours and possibly throughout Greater Victoria.
- Must be available to work on an on-call basis as required for site operations in emergency situations.
- Prefer valid Class 5 Driver's License and access to a reliable vehicle.
- Must review and sign all agreements at the start of employment and follow the GVCEH's policies and procedures and orientation manual.
- Be aware of Provincial Health Orders that affect the Greater Victoria area in regard to the COVID-19 Pandemic, and apply this knowledge to create policies and procedures on site

## OTHER INFORMATION

This position is a part of a youth-led initiative to co-create an ideal housing situation based around co-operative living, skill building, and social enterprise. As such, the Youth Leadership Team of the project has identified the following as aspects of an ideal candidate:

- The ideal applicant is genuine and empathetic with a passion for the work being done.
- They can be held accountable for their actions and are mindful of the way their actions affect others.
- The ideal candidate is trustworthy and trusts others, and views the world from a strength-based and community-oriented lens.
- They are punctual, dedicated to the position, and are able to prioritize tasks effectively.
- They are skilled listeners who have strong interpersonal skills and are able to show that they care.

**Please submit your resume and cover letter via email to:  
[admin@victoriahomelessness.ca](mailto:admin@victoriahomelessness.ca)**

